

## VVOB vacancy announcement

### Context

**VVOB – Education for Development** is a Belgium-based organisation that strengthens education systems worldwide. We believe that quality education ensures equal opportunities and leads to a more equitable world for all. Our main objective is to sustainably reinforce the quality, efficiency and effectiveness of education and training by focusing on the professional development of teachers and on effective school leadership.

Currently, VVOB Vietnam is implementing one project within the Early Childhood Education (ECE) sector and one project extension in the Primary Education (PE) sector:

1. ECE project “TALK: Preschool Teachers Apply Language-rich Teaching Skills and Knowledge” in Dien Bien, Quang Tri and Gia Lai (01/2022 – 12/2026)
2. PE project “iPLAY: Integrating Play-based Learning Activities among Young learners in Vietnam” in Lai Chau, Ha Giang, Thai Nguyen, Nghe An, Quang Tri, Da Nang, Quang Ngai and Ho Chi Minh City (12/2019 – 01/2024 + 02/2024 – 07/2025)

VVOB Vietnam has a main office in Danang and a project office in Hanoi.

### Position

VVOB Vietnam is currently looking for a qualified national candidate as detailed below:

**MEAL Advisor** reports to the Country Programmes Manager. You are part of the M&E and research department (programme department at HQ) and work closely with your direct colleagues. Furthermore, you work closely together with the education team in your country and with the M&E and Research team members at head office (M&E & Research department in all countries for HQ). The MEAL Advisor will:

- You take the lead in **monitoring and evaluating project objectives effectively** and you ensure **lessons** are drawn, documented, and disseminated to inform on-going implementation and future programming.
- You provide coordination, technical support, and advice to VVOB Programme Advisors, Coordinators, and partners in **planning of activities**.
- You **ensure capacity development on M&E** of the partners according to the needs of the partner and particular situations and phases of the projects.
- You take part in **internal and external working groups, task forces, ...** related to MEAL.
- You support in **data collection and research on the effects and impact of VVOB’s projects** within the country.

#### *Required Skills and Experience:*

- Master’s degree in statistics, education, social sciences or other relevant field or equivalent experience
- Experience in international development cooperation, in particular on M&E
- Experience with the development of indicators, the use of M&E tools and implementation of M&E processes, including data collection methodologies, software and analysis.
- Research experience, preferably in the education sector
- Fluent in English both in writing and speaking

#### *Required competencies:*

VVOB core competences	Functional competences
✓ Result orientation	✓ Creativity
✓ Continuous improvement	✓ Development oriented
✓ Cooperation	✓ 360 Empathy

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	✓ Problem Analysis & Judgement ✓ Communication Skills
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**Starting date and working location**

Start date for both positions is as **soon as possible** in the Hanoi office, with frequent travel to the project provinces.

**Contract duration and benefit**

The position will have a contract until 31 July 2025.

**Submission deadline and next steps**

The selected candidate will be offered a friendly, dynamic, and creative working environment, a good benefits package including a 13<sup>th</sup> month salary, social insurance according to the government scheme and additional insurance for staff and family, 30 days of annual leave and professional development opportunities.

VVOB firmly believes that quality education can only be achieved if equity is ensured. Qualities of people prevail, regardless of age, gender, ethnicity, or disability.

To apply please send cover letter and detailed CV in English to our Recruitment mailbox at:

[Recruitment.Vietnam@vjob.org](mailto:Recruitment.Vietnam@vjob.org)

**Subject: Application for the position title**

Closing date for submission is **8 January 2024 (before 9am)**.

While we thank all applicants for their interest, only shortlisted candidates will be contacted. Shortlisted candidates will take a written test, go through an interview process before a final offer.

*VVOB is an Equal Opportunity Employer fully committed to achieving a diverse workforce.*

